THE TOWN HALL FOR THE TOWN OF SPRINGWATER IS HEREBY CLOSED FROM PUBLIC ACCESS UNTIL FURTHER NOTICE.

By order of the Town Supervisor on March 16, 2020.

Access to the building shall be by employees only and specifically scheduled appointments by department for the public going forward. All outside activities and usage of the town hall shall be suspended for the immediate future - this includes any previously scheduled and approved usage at this point. The Town Hall is locked and remains locked including when our employees are in the building. We still need to conduct business but we need to also keep our employees safe.

ASSESSOR OFFICE - will be by appointment only.

Phone: 585-447-0765 Fax 585-669-2002 email <u>Assessor@springwaterny.org</u>

COURT CLERK/JUSTICE - by appointment only

** COURT SUSPENDED FOR 45 DAYS by order of Judge Haywood

Phone: 585-669-2001 Fax: 585-669-9166 or email **Judge@Springwaterny.org**

TOWN CLERKS OFFICE - Specifically needed appointments can be scheduled.

Dog Licenses can be handled by mail and drop box.

Taxes can be paid at the bank and at the county going forward

Marriage Licenses and Death Certificates d by a scheduled appointment and/or mail.

Phone: 585-669-2545 Fax: 585-669-2002 email <u>Clerk@springwaterny.org</u>

WATER/SEWER DEPARTMENT - All Water & Sewer billing by mail or drop box. Public contact to emergency repairs only.

Phone for BILLING ONLY 585-519-5745 email JPerkins@springwaterny.org Phone emergency repair – 585-519-1823

HIGHWAY DEPARTMENT - Our men are practicing safe distance practices when dealing with the public and limiting public contact. The highway buildings are locked at all times for the safety of the employees and the cleaning staff.

CODE ENFORCEMENT OFFICE - All permits are available on the webpage with detailed instructions on what is required. Submit either by mail or dropbox.

Phone – 585-447-0249 email CodeEnforcement@springwaterny.org

Our goal is to keep ALL of us and our families safe during this pandemic and to limit the inconveniences to our public while allowing us to still be able to conduct town business.

The State of NY, The County of Livingston and the Town of Springwater have all declared States of Emergency for the foreseeable future. We all need to work together to get through this difficult and uncertain time.