

TOWN OF SPRINGWATER TOWN BOARD MEETING July 14, 2025 - APPROVED

Meeting called to order by Supervisor Babbitt Henry at 6:30 P.M.

Pledge of Allegiance

Roll Call of Board - Present: Councilmember Thomas Canute, Jr., Councilmember Kyle Mason, Councilmember Tracey Proctor, Deputy Supervisor Lawrence Gnau, Supervisor Deborah Babbitt Henry.

Present at Meeting – Town Clerk Joyce Nisbet, Highway Superintendent Matt Nisbet, William Sandvik, Mike Cassata, Pat Willsea, and Pat Hillyard.

Acceptance of Minutes

Motion made by Deputy Supervisor Gnau to accept the minutes for the June 9th, 2025 meeting, seconded by Councilmember Proctor; motion carried with all Ayes.

Abstract of Claims # 7 of 2025 \$ 190,660.73

Approving the Abstract of Claims #7 of 2025 for Audit date 7/14/2025

General Fund	\$ 19,334.33	Vouchers 155 -186
Highway Fund	\$ 169,771.70	Vouchers 102 -124
Sewer Fund	\$ 1,480.50	Vouchers 28
Water Fund	\$ 74.20	Vouchers 17-18

Motion made by Councilmember Canute, Jr., to approve abstract of claims #7 of 2025 for an overall total of \$ **190,660.73**, seconded by Deputy Supervisor Gnau; Roll Call: Councilmember Canute Jr., aye; Councilmember Mason, aye; Councilmember Proctor, aye, Deputy Supervisor Gnau, aye; Supervisor Babbitt Henry, aye; motion carried.

Supervisors

1. The following monthly reports were distributed to the board: Assessor Report June 2025, Town Clerk Report June 2025, Town Justice Report June 2025, Town Supervisor Report June 2025.
2. The Town of Springwater received a Legal Notice of a Public Hearing for the Town of Lima; they have a Moratoria on Large-Scale Solar Power. The meeting will be held at the Lima Town Hall, located at 7329 East Main Street, Lima, at 6:30pm on Tuesday, August 5, 2025.
3. The Town of Springwater's Summer Recreation Program will start on August 4, 2025 through August 28, 2025, 9am through 12:00pm, Monday through Thursday.

Old Business

1. There was no information found in 1980-1981 minutes to confirm purchase of the Railroad property by Mike Cassata. Supervisor Babbitt Henry to reach out to the

Town Attorney. Discussion will continue at the next board meeting.

2. Waste Water Treatment Plant Project.

Motion for Supervisor Babbitt Henry to sign, Executive Order NO. 16 Form Prohibiting State Agencies and Authorities from Contracting with Businesses Conducting Business in Russia.

Motion made by Deputy Supervisor Gnau to allow Supervisor Babbitt Henry to sign the paperwork for Order NO. 16 Prohibiting conducting business in Russia; seconded by Councilmember Proctor; Roll Call: Councilmember Canute Jr., aye; Councilmember Mason, aye; Councilmember Proctor, aye, Deputy Supervisor Gnau, aye; Supervisor Babbitt Henry, aye; motion carried.

Motion allowing Supervisor Babbitt Henry to sign Attachment S Sexual Harassment Prevention Certification Form. The application certifies as to its own organization, that the applicant has and has implemented a written policy addressing sexual harassment prevention in the workplace and provides annual sexual harassment prevention training to all of its employees.

Motion made by Deputy Supervisor Gnau to allow Supervisor Babbitt Henry to sign Attachment S Sexual Harassment Form; seconded by Councilmember Canute Jr.; Roll Call: Councilmember Canute Jr., aye; Councilmember Mason, aye; Councilmember Proctor, aye, Deputy Supervisor Gnau, aye; Supervisor Babbitt Henry, aye; motion carried.

A letter on the Town's letterhead was provided by the Springwater Town Attorney, to Andrea Prockup, Engineer, NYS Environmental Facilities Corporation, notifying EFC that Livingston County Water and Sewer Authority assumed full responsibility for the Town of Springwater Water and Sewer system for a forty-year Lease Agreement.

Motion made by Deputy Supervisor Gnau to allow Supervisor Babbitt Henry to sign the letter from the Town of Springwater to Andrea Prockup at the EFC stating that the Livingston County Water and Sewer Authority have taken over the Water and Sewer Plant; seconded by Councilmember Canute Jr.; Roll Call: Councilmember Canute Jr., aye; Councilmember Mason, aye; Councilmember Proctor, aye, Deputy Supervisor Gnau, aye; Supervisor Babbitt Henry, aye; motion carried.

Motion allowing Supervisor Babbitt Henry to sign the CHA Agreement for Professional Services for the Town of Springwater Wastewater Treatment Project.

Motion made by Deputy Supervisor Gnau to allow Supervisor Babbitt Henry to sign the Agreement with CHA for professional services regarding engineering at the sewer site for the next phase; seconded by Councilmember Canute Jr.; Roll Call: Councilmember Canute Jr., aye; Councilmember Mason, aye; Councilmember Proctor, aye, Deputy Supervisor Gnau, aye; Supervisor Babbitt Henry, aye; motion carried.

NEW Business

1. A quote for a new Toshiba Copier in the amount of \$3,566.00 with monthly service charge of \$14.70; Toshiba will not be able to provide parts for the current model as they're discontinued due to its age.

Motion made by Deputy Supervisor Gnau to approve the upgrade for the Toshiba e - Studio2528A Copier; seconded by Councilmember Proctor; Roll Call: Councilmember Canute Jr., aye; Councilmember Mason, aye; Councilmember Proctor, aye, Deputy Supervisor Gnau, aye; Supervisor Babbitt Henry, aye; motion carried.

2. Board Members were given a packet with a Proposed Rate Increase for the Code Enforcement Fee Schedule for review; the schedule was last updated in 2018.

3. Volunteers for the Planning Board and BAR were reviewed by the Board Members.

Motion made by Supervisor Babbitt Henry to appoint William Sandvik to the Board of Assessment Review and the Planning Board, both vacated by Darlene McCallum; seconded by Councilmember Canute Jr.; Roll Call: Councilmember Canute Jr., aye; Councilmember Mason, aye; Councilmember Proctor, aye, Deputy Supervisor Gnau, aye; Supervisor Babbitt Henry, aye; motion carried.

Board Discussions

1. Motion to amend the agenda to include a Land Trust Alliance Conservation Easement Grant Program Application, that was received from Livingston County for a property on Harpers Ferry Road. Supervisor Babbitt asked for more information from Livingston County and will reach out to the Towns Attorney.

Board Reports

Town Clerk - The Semi-Annual Liv Co Dog Control Report Received and Filed.

Councilman Proctor (Recreation, Town Clerk, Planning) Councilmember Proctor spoke on the condition of the Town Park. Suggested having a porta-potty over at the playground.

Councilman Canute - (Highway, LCWSA) The Highway Department has done some cold paving, oiling and stoning, pot-holes done; currently patching up Peglow Rd. that came apart last year.

Councilman Gnau (Highway, LCWSA) Deputy Supervisor Gnau reported that the Livingston County Water and Sewer Authority is happy with how the Water/Sewer Project is going.

Councilman Mason (Fire) – Councilmember Mason stated he will not be able to attend the next Board Meeting.

Motion made by Supervisor Babbitt Henry to go into Executive Session at 7:03 pm, involving the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation; seconded by Deputy Supervisor Gnau; motion carried.

Motion made by Supervisor Babbitt Henry to leave Executive Session at 7:40 pm, seconded by Councilmember Proctor; motion carried with all ayes.

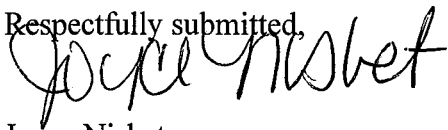
Motion made by Deputy Supervisor Gnau, to return to Regular Session at 7:40 pm, seconded by Supervisor Babbitt Henry; motion carried with all ayes.

Motion made by Supervisor Babbitt Henry to contact the Union with a memorandum of understanding that the Town of Springwater will be increasing the Highway Department's pay by \$4.00/per hour for the balance of there contract; seconded by Councilmember Proctor; Roll Call: Councilmember Canute Jr., aye; Councilmember Mason, aye; Councilmember Proctor, aye, Deputy Supervisor Gnau, aye; Supervisor Babbitt Henry, aye; motion carried.

Motion made by Supervisor Babbitt for the Town of Springwater to hire Dolan Cotter for building and grounds for such times as he leaves for college; seconded by Councilmember Proctor; Roll Call: Councilmember Canute Jr., aye; Councilmember Mason, aye; Councilmember Proctor, aye, Deputy Supervisor Gnau, aye; Supervisor Babbitt Henry, aye; motion carried.

Motion made by Deputy Supervisor Gnau to adjourn the meeting at 7:43pm, seconded by Councilmember Canute, Jr.; motion carried with all ayes.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Joyce Nisbet", written over the typed name.

Joyce Nisbet
Town Clerk